

**CULTURAL COMMISSION OF THE TOWN OF SOMERS
SOMERS, CONNECTICUT**

BY-LAWS

1. The Cultural Commission of the Town of Somers shall consist of twelve (12) members who shall be appointed by the Somers Board of Selectmen for a period of one, two or three years. Minority party representation must be maintained according to State Statute 9-167a.
2. Regular meetings shall be held on the second Monday of each month, except during the months of August and December.

(Amended January 9th, 2012: Regular meetings shall be held on the second Monday of each month, except during the months of December, July and August.)

3. Special meetings may be held at any time at the call of the Chairperson, provided that Town Clerk is notified twenty four hours in advance of each special meeting.
4. Each member shall attend a minimum of 70% of all meetings annually. Notification of absences shall be required by members, except in sudden emergencies.

(Amended January 9th, 2012: Each member shall attend a minimum of seven of the monthly meetings annually.)

5. A quorum at any meeting shall consist of a majority of the existing commission members.
6. The officers of the Commission shall be a Chairperson (or Co-Chairpersons), a Secretary and a Treasurer. They shall be elected at the regular meeting in June and shall hold office for two (2) years.
7. The Chairperson shall preside at all meetings, appoint all committees, serve as ex-officio of all committees, authorize calls for special meetings and generally perform the duties associated with that office. The Chairperson will be responsible for presenting an agenda for each meeting.

The Secretary shall keep a true and accurate account of the proceedings of the meetings.

The Treasurer shall be responsible for all the financial matters pertaining to the Commission.

8. The order of business at all regular meetings of the Commission shall be as follows:
Disposition of minutes of the previous meeting

**Treasurer's report
Committee reports
Old Business
New Business**

- 9. Roberts' Rules of Order shall govern in the parliamentary procedure of the Commission.**
- 10. The Chairperson shall appoint the chairpersons for the following subcommittees in June for the coming year:
Art Event Coordinating Committee
Entertainment Event Coordinating Committee
Financial and Fundraising Coordinating Committee (Treasurer)
Publicity Committee
Membership of these committees shall be the responsibility of each individual chairperson.**
- 11. Amendments to these by-laws may be proposed at any regular meeting, but shall become effective only after a majority vote at a subsequent meeting.**

ADDENDA

- 1. ADDENDUM: January 9th, 2012: Honorary Membership**
Members of the Cultural Commission may be moved to a newly approved 'Honorary' status when:
 - a. members with long standing and/or**
 - b. members who have made a significant contribution to the Cultural Commission in a short time**

want to continue to participate in Cultural Commission events but for some/any reason, are no longer able to attend monthly meetings.

Honorary Membership may be recommended by any active member for one who is or has resigned from the Commission. Honorary status will be granted by vote of the majority of a quorum at a monthly meeting.

Honorary members will have no voting rights. They may attend the monthly meeting on occasion as guests, and participate in meeting discussions but have no say in the resolution of issues.